



LIONS INTERNATIONAL DISTRICT 14-H SIGHT FIRST COMMITTEE BY-LAWS

ARTICLE I

TITLE, LOCATION AND OBJECTIVES

SECTION I NAME

The name of this committee is the LIONS INTERNATIONAL DISTRICT 14-H Sight First Committee.

SECTION II LOCATION

The Location of the principle office of the Sight First Committee shall be at a place within the geographic limits of District 14-H. The actual meeting night and location is subject to change and will be announced 10 days in advance of any scheduled meeting.

SECTION III OBJECTIVES

The objectives for which the Sight First Committee was formed are to:

- A. Promote research, experimentation, and education in saving, restoring, aiding or preserving sight and to improve conditions for the sight impaired to aid others in like work through the support of laboratories and informational resources.
- B. Receive, by way of gifts, or acquisitions, eye glasses to be used in the preservation of sight and the prevention of sight loss.
- C. Encourage and support the efforts of sight conservation in promoting the preservation of sight through the establishment of scholarships or fellowships related to the advancement of sight within District 14-H.
- D. Coordinate a program of education on prevention of sight loss; to provide such education and consultation service for the benefit of school children.
- E. Provide guidance to the Lions/Lioness/Leo clubs within District 14-H who provide sight care and other assistance by soliciting, collecting and fund raising in support of the efforts of sight conservation.

ARTICLE II

MEMBERS

SECTION I QUALIFICATIONS OF COMMITTEE MEMBERS

Any Lion, Lioness or Leo who is a member of a District 14-H Club shall be eligible to serve as a member of the Sight First Committee. Each club may designate one person to serve as its Sight First Committee representative.

SECTION II MEMBERSHIP FEES AND CERTIFICATES

There shall be no fees and no certificates of membership. When members are admitted to the Committee the Recording Secretary will enter their names upon the membership roll in the minutes book of the Sight First Committee and such individual shall be a member.

SECTION III RESIGNATION OF OFFICERS

Resignation of officers shall be in writing and be addressed to the Recording Secretary who shall indicate in the membership roll the date for which that individual ceased to be a member.

Resignation will be effective upon acceptance by the Executive Committee. All records, funds and property of the Sight First Committee must be surrendered to and accepted by the Executive Committee.

SECTION IV VACANCIES

If any office, other than the Chairman, becomes vacant for any reason the members of the Sight First Committee may appoint a successor to fill the unexpired term of the vacant office. If the Chairman's position becomes vacant the Sight First Committee, with the approval of the District 14-H Governor, will fill the vacancy.

SECTION V APPOINTMENT

Each appointed Committee member may serve one (1) three (3) year term and may be appointed for one (1) additional term. After serving two (2) consecutive terms, the member may be appointed for another three (3) year term upon the recommendation of the appointees club and the Sight First Committee.

SECTION VI SALARIES

A Committee member may not receive or accept remuneration for any service rendered. The Sight First Committee does not contemplate pecuniary gain or profit, incidental or otherwise, to any of its members. No part of the net earnings of the Sight First Committee will be paid to any member of the Sight First Committee.

SECTION VII DISQUALIFICATION

The absence of any officer at three successive Sight First Committee meetings without valid reason having been given to the Recording Secretary or the President shall disqualify that officer from serving on the Sight First Committee. All records, funds and property of the Sight First Committee must be surrendered to and accepted by the Executive Committee.

ARTICLE III **MEETINGS**

SECTION I PLACE AND FREQUENCY

- A. The time and place of the meetings shall be given in writing at least 10 days prior to the meeting date.
- B. The Sight First Committee shall hold at least 10 meetings during each fiscal year.
- C. The annual meeting of the Sight First Committee shall be held in June.

SECTION II QUORUM AND VOTING REQUIREMENTS

- A. The presence of no less than eight (8) members, two (2) of who must be officers of the Sight First Committee, shall constitute a quorum.
- B. Each member must vote in person and may cast one (1) vote on any motion being considered.
- C. All motions require a majority of those votes cast for adoption.

SECTION III SPECIAL MEETINGS

- A. The President may call special meetings of the Sight First Committee at any time.
- B. Upon receipt of a request by no less than three (3) members of the Sight First Committee the President shall call a special meeting.
- C. The Recording Secretary shall notify each member of the special meeting, its purpose, and the date, place and time of the meeting and shall give notice to each member of the Sight First Committee at least seven (7) days prior to the meeting.

ARTICLE IV
SIGHT FIRST COMMITTEE

SECTION I POWERS

The property, business and affairs of the Sight First Committee shall be managed and controlled by the Sight First Committee. The Committee shall have such power and authority expressly conferred upon it in these bylaws. It will exercise its powers and do all things that may be done according to law as a Committee and be guided by these bylaws.

SECTION II MONETARY POWERS

The Sight First Committee shall designate the trust companies, banks or financial institutions in which the money or securities shall be deposited, and the manner and purpose for which the funds of the Sight First Committee are to be expended.

ARTICLE V
OFFICERS

SECTION I OFFICERS

- A. The officers of the Sight First Committee shall be the President, Vice President, Recording Secretary, Treasurer and Corresponding Secretary.
- B. The officers shall be nominated at the April meeting of the Sight First Committee.
- C. District 14-H Governor shall approve the officers of the Sight First Committee.

SECTION II ADVISORY BOARD

The President, with the approval of the Sight First Committee may appoint an Advisory Board, composed of individuals who have special talents or expertise for the advancement of the objectives of the Sight First Committee. Advisory Board Members may serve at the discretion of the Sight First Committee; they shall have no voting privileges.

SECTION III BOND

If the activity of any Sight First Committee member requires a bond, the cost of the bond secured will be an expense of the Sight First Committee.

ARTICLE VI
DUTIES OF OFFICERS

SECTION I PRESIDENT

The President shall be the Chief Executive Officer of the Sight First Committee and shall preside at all meetings. The President shall:

- A. Have responsibility for general supervision, direction and management of the business affairs of the Sight First Committee.
- B. See that all orders or resolutions of the Sight First Committee are carried into effect.
- C. Execute all instruments in writing that are authorized by the Sight First Committee.
- D. Have the general powers of supervision and management usually vested in such office.

SECTION II VICE PRESIDENT

- A. The Vice President shall perform all the duties of the President during the absence or disability of the President.
- B. The Vice President shall have certain responsibilities and shall discharge any duties as may be assigned by the President.

SECTION III RECORDING SECRETARY

The Recording Secretary shall:

- A. Keep the records of the Sight First Committee under the supervision of the President and the Executive Committee, including the permanent record of all minutes of the Sight First Committee and of the Executive Committee.
- B. Sign the minutes as the Secretary
- C. Have custody of all additional books and papers pertinent to the Sight First Committee.
- D. Perform such other duties as are customary for the office of a Secretary.
- E. Keep the membership roll of the Sight First Committee in the minute books.

SECTION IV CORRESPONDING SECRETARY

The Corresponding Secretary shall:

- A. Keep the membership and club attendance roll of the Sight First Committee meetings.
- B. Keep a true count of the eye glasses and hearing aids that the clubs have collected.

SECTION IV TREASURER

The Treasurer shall:

- A. Have custody of all funds and securities of the Sight First Committee.
- B. Take steps necessary to collect money due the Sight First Committee.
- C. Sign jointly with the President and/or Recording Secretary all checks, notes or other obligations.
- D. Keep evidence of the payment of money payable to and by the Sight First Committee.
- E. Deposit all funds received in financial institutions selected as the depositories of the Sight First Committee.
- F. Present a complete and true account of the cash, securities and other property in the Treasurer's possession when requested by the Executive Committee.
- G. Perform all other duties which are incidental to the office of Treasurer subject to the direction and control of the President or Executive Committee of Sight First Committee.

SECTION V EXECUTIVE COMMITTEE

- A. The Executive Committee shall be composed of the President, Vice President, Recording Secretary, Treasurer and four committee members, one appointed from each of the four District regions.
- B. The Sight First Committee shall make such rules as it deems necessary and prudent for the conducting of business. The Executive Committee shall follow those rules and report any action taken to the Sight First Committee at the next meeting of the Sight First Committee.
- C. The Executive Committee shall not incur any debt or obligation without the express written consent of the Sight First Committee.
- D. Five members of the Executive Committee shall constitute a quorum for the transaction of business at any Executive Committee meeting.
- E. The President may call special meetings in urgent circumstances.

ARTICLE VII
DISTRIBUTION AT DISSOLUTION

Upon dissolution of the Sight First Committee the Executive Committee shall, after paying or making provision for the payment of all of the liabilities of the Sight First Committee, dispose all of the assets in such manner, or to such organization(s) organized and operated exclusively for charitable, educational, religious, or scientific purposes as at the time shall qualify as an exempt organization(s) under Section 501(c)(3) of the Internal Revenue Code (or the corresponding provisions of any United States Internal Revenue Law), as the Executive Committee shall determine. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the County in which the principle office of the Sight First Committee is then located, exclusively for such purposes or to such organization(s), as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE VIII
FISCAL YEAR

The fiscal year of the Sight First Committee shall begin on the first day of July and terminate on the thirtieth day of June of the following year.

ARTICLE IX
AMENDMENTS

The By-laws of the Sight First Committee may be revised by a two-thirds vote of the members in attendance at any regular meeting. Proposed revisions must be read at two consecutive meetings. Written notice of such proposed revisions shall be sent to each club prior to the first reading.

ARTICLE X
PARLIAMENTARY AUTHORITY

In all matters not covered by these By-laws, Robert's Rules of Orders Newly Revised shall be the Parliamentary Authority.

THE FOREGOING BY-LAWS HAVE BEEN APPROVED AND ACCEPTED
BY THE SIGHT FIRST COMMITTEE

SIGNED AND DATED _____ June 22, 2003

PRESIDENT

SIGNED AND DATED _____ June 22, 2003

VICE PRESIDENT

SIGNED AND DATED _____ June 22, 2003

RECORDING SECRETARY

SIGNED AND DATED _____ June 22, 2003

TREASURER

SIGNED AND DATED _____ June 22, 2003

DISTRICT GOVERNOR 14-H