

LIONS INTERNATIONAL DISTRICT 14-H HEARING PROGRAM
COMMITTEE
CONSTITUTION AND BY-LAWS

ARTICLE I
TITLE, LOCATION AND OBJECTIVES

SECTION I NAME

The name of this committee is the LIONS INTERNATIONAL DISTRICT 14-H Hearing Program Committee herein after referred to as HPC:

SECTION II LOCATION

The Location of the principle office of the HPC shall be at a place within the geographic limits of District 14-H designated by the HPC. The actual meeting night and location is subject to change and will be announced 10 days in advance of any scheduled meeting.

SECTION III OBJECTIVES

The objectives for which the HPC was formed are to:

- A. promote research, experimentation, and education in saving, restoring, aiding or preserving hearing and to improve conditions for the hearing impaired; to aid others in like work through the support of laboratories, and informational resources.
- B. receive, by way of gifts, purchase, or acquisitions, hearing aids or other auditory devices to be used in the preservation of hearing or the prevention of hearing loss.
- C. encourage and support the efforts of HPC in promoting the preservation of hearing through the establishment of scholarships or fellowships related to the advancement of audiology within District 14-H.
- D. coordinate a program of education on prevention of hearing loss; to provide such education and consultation service for the benefit of school children.
- E. provide guidance to the Lions/Lioness/Leo clubs within District 14-H who provide hearing aids and other assistance by soliciting, collecting and fund raising in support of the efforts of the HPC.

ARTICLE II
MEMBERS

SECTION I **QUALIFICATIONS OF PROGRAM MEMBERS**

Any Lion, Lioness, or Leo who is a member of a District 14-H Club shall be eligible to serve as a member of the HPC. Each club may designate one person to serve as its Hearing Program Representative.

SECTION II **MEMBERSHIP FEES AND CERTIFICATES**

There shall be no fee and no certificates of membership. When members are admitted to the program the Secretary will enter their names upon the membership roll in the minute book of the HPC and such individual shall be a member.

SECTION III **RESIGNATION**

Resignation of officers shall be in writing and be addressed to the Secretary who shall indicate in the membership roll the date for which that individual ceased to be a member. Resignation will be effective upon acceptance by the Executive Committee. All records, funds and property of the HPC must be surrendered to and accepted by the Executive Committee.

SECTION IV **VACANCIES**

If any office, other than the Chairman, becomes vacant for any reason the members of the HPC may appoint a successor to fill the unexpired term of the vacant office. If the Chairman's position becomes vacant the HPC with the approval of the District 14-H Governor will fill the vacancy.

SECTION V **APPOINTMENT**

Each appointed Committee member may serve one (1) three (3) year term and may be appointed for one (1) additional term. After serving two (2) consecutive terms, the member may be appointed for another three (3) year term upon the recommendation of the appointees club, and the HPC.

SECTION VI SALARIES

A Committee member may not receive or accept remuneration for any service rendered. The HPC does not contemplate pecuniary gain or profit, incidental or otherwise, to any of its members. No part of the net earnings of the HPC will be paid to any member of the HPC.

SECTION VII DISQUALIFICATION

The absence of any officer at three successive HPC meetings without valid reason having been given to the Secretary or the Chairman shall disqualify that officer from serving on the HPC. All records, funds and property of the HPC must be surrendered to and accepted by the Executive Committee.

ARTICLE III

MEETINGS

SECTION I PLACE AND FREQUENCY

- A. The time and place of the meetings shall be given in writing at least 10 days prior to the meeting date.
- B. The HPC shall hold at least 10 meetings during each fiscal year.
- C. The annual meeting of the HPC shall be held in March.

SECTION II QUORUM AND VOTING REOUIREMENTS

- A. The presence of no less than eight (8) members, two (2) of who must be officers of the HPC, shall constitute a quorum
- B. Each member must vote in person and may cast one (1) vote on any motion being considered.
- C. All motions require a majority of those votes cast for adoption.

SECTION III SPECIAL MEETINGS

- A. The Chairman may call special meetings of the HPC at any time.
- B. Upon receipt of a request by no less than three (3) members of the HPC the Chairman shall call a special meeting.

- C. The Secretary shall notify each member of the special meeting, its purpose, and the date, place and time of the meeting and shall give notice to each member of the HPC at least seven (7) days prior to the meeting.

ARTICLE IV
HEARING PROGRAM COMMITTEE

SECTION I POWERS

The property, business and affairs of the HPC shall be managed and controlled by the HPC. The Committee shall have such power and authority expressly conferred upon it in these bylaws. It will exercise its powers and do all things that may be done according to law as a Committee and be guided by these bylaws.

SECTION II MONETARY POWERS

The HPC shall designate the trust companies, banks or financial institutions in which the money or securities shall be deposited, and the manner and purpose for which the funds of the HPC are to be expended.

ARTICLE V
OFFICERS

SECTION I OFFICERS

- A. The officers of the HPC shall be the Chairman, Vice Chairman, Secretary, and Treasurer. The District 14-H Governor shall approve the appointment of the Officers
- B. The officers shall be nominated at the March meeting of the HPC.
- C. The District 14-H Governor shall approve the officers of the HPC.

SECTION II ADVISORY BOARD

The Chairman, with the approval of the HPC may appoint an Advisory Board, composed of individuals who have special talents or expertise for the advancement of the objectives of the HPC. Advisory Board Members may serve at the discretion of the HPC; they shall have no voting privileges.

SECTION III BOND

If the activity of any HPC member requires a bond, the cost of the bond secured will be an expense of the HPC.

ARTICLE VI DUTIES OF OFFICERS

SECTION I CHAIRMAN

The Chairman shall be the Chief Executive Officer of the HPC and shall preside at all meetings.

The Chairman shall:

- A. have responsibility for general supervision, direction and management of the business affairs of the HPC.
- B. see that all orders or resolutions of the HPC are carried into effect
- C. execute all instruments in writing that are authorized by the HPC.
- D. have the general powers of supervision and management usually vested in such office.

SECTION II VICE CHAIRMAN

- A. The Vice Chairman shall perform all the duties of the Chairman during the absence or disability of such person.
- B. The Vice Chairman shall have certain responsibilities and shall discharge any duties as may be assigned by the Chairman.

SECTION III SECRETARY

The Secretary shall:

- A. keep the records of the HPC under the supervision of the Chairman and the Executive Committee, including the permanent record of all minutes of the HPC and of the Executive Committee.
- B. sign the minutes as Secretary
- C. keep the membership roll of the HPC in the Minutes Book
- D. have custody of all additional books and papers pertinent to the HPC.
- E. perform such other duties as are customary for the office of a Secretary

SECTION IV TREASURER

The Treasurer shall:

- A. have custody of all funds and securities of the HPC.
- B. take steps necessary to collect money due the HPC.
- C. sign jointly with the Chairman and/or Secretary all checks, notes or other obligations
- D. keep evidence of the payment of money payable to and by the HPC.
- E. deposit all funds received in financial institutions selected as the depositories of the HPC.
- F. present a complete and true account of the cash, securities and other property in the Treasurer's possession when requested by the Executive Committee
- G. perform all other duties, which are incidental to the office of Treasurer subject to the direction and control of the Chairman or Executive Committee of HPC

SECTION V EXECUTIVE COMMITTEE

- A. The Executive Committee shall be composed of the Chairman, Vice Chairman, Secretary, Treasurer and four committee members, one appointed from each of the District regions.
- B. The HPC shall make such rules, as it deems necessary and prudent for the conduct of business. The Executive Committee shall follow those rules and report action taken to the HPC at the next meeting of the HPC.
- C. The Executive Committee shall not incur any debt or obligation without the express written consent of the HPC.
- D. Five members of the Executive Committee shall constitute a quorum for the transaction of business.
- E. The Chairman may call special meetings in urgent circumstances.

ARTICLE VII

CO-PAY

SECTION I CO-PAY

- A. Each club who sponsors a person from their club's area who receives benefits or compensation through the HPC will be required to pay a fee assessment as determined by the HPC for each participant.

- B. Recipients of these services may also be assessed a fee on a case-by-case basis as determined by the HPC.
- C. Participants who are eligible for benefits shall be determined on a case-by-case basis by the HPC in conjunction with the Audiologists who provide service to the HPC.

ARTICLE VIII
DISTRIBUTION AT DISSOLUTION

SECTION I **DISTRIBUTION AT DISSOLUTION**

Upon dissolution of the HPC the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the HPC, dispose of all of the assets in such manner, or to such organization(s) organized and operated exclusively for charitable, educational, religious, or scientific purposes as at the time shall qualify as an exempt organization(s) under Section 501(c)(3) of the Internal Revenue Code (or the corresponding provisions of any United States Internal Revenue Law), as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the County in which the principle office of the HPC is then located, exclusively for such purposes or to such organization(s), as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE IX
FISCAL YEAR

SECTION I **FISCAL YEAR**

The fiscal year of the HPC shall begin on the first day of May and terminate on the thirtieth day of April of the following year.

ARTICLE X
AMENDMENTS

SECTION I **AMENDMENTS**

The Constitution and By-laws of the HPC may be revised by a two-thirds vote of the members in attendance at any regular meeting. Proposed revisions must be read at two

consecutive meetings. Written notice of such proposed revisions shall be sent to each club prior to the first reading.

ARTICLE XI
PARLIAMETARY AUTHORITY

In all matters not covered by this Constitution and these By-laws, Robert's Rules of Orders Newly Revised shall be the Parliamentary Authority.

THE FOREGOING CONSTITUTION AND BY-LAWS HAVE BEEN APPROVED AND ACCEPTED BY THE HPC.

SIGNED AND DATED _____ JUNE 22, 2003
(CHAIRMAN)

SIGNED AND DATED _____ JUNE 22, 2003
(VICE CHAIRMAN)

SIGNED AND DATED _____ JUNE 22, 2003
(SECRETARY)

SIGNED AND DATED _____ JUNE 22, 2003
(TREASURER)

SIGNED AND DATED _____ JUNE 22,
2003
(DISTRICT GOVERNOR)